

SLOPING VASE TABLET MEMORIAL ORDER FORM

Memorial	Fee	Please Tick Option Required
Inscription only Price includes first inscription up to 80 letters	See price list	
With inscription and additional design or emblem Price includes first inscription up to 80 letters plus design	See price list	
Please enter your inscription below. A maximum of 38 letters per line and a maximum of 10 lines of inscription per memorial tablet. (Please ensure you leave enough space / lines for any future inscriptions to be added) N.B. letters include all spaces and characters		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
I also require an emblem in the form of:		
Flower (please name the flower and its colour)		
Emblem (please enclose an illustration)		
Total Value of Order: £		

Please read and confirm your understanding of the terms and conditions of the lease for this memorial.

Mrs/Miss/Ms/Mr

Address

Tel No

Email

Signed

Please enclose cheque or P.O. payable to Leicester City Council

FOR OFFICE USE ONLY

ORDER DATE:

APPROVED DATE:

RECEIVED DATE:

CREMATION NUMBER:

RECEIPT NUMBER:

Sloping Vase Tablet Memorial **Terms & Conditions of Lease**

1. The Memorial Sloping Vase Tablet (Tablet) must be purchased from the Council. The Tablet will be made of Black Granite. The Tablet becomes the property and responsibility of the lease holder.
2. The lease is granted for a period of twenty years and permits the Tablet to be displayed at a designated location within the cemetery grounds.
3. The inscription on the Tablet must be approved by the Council (which reserves the right to reject any inscription which it considers to be unsuitable or offensive), before the Tablet can be manufactured.
4. A qualified person, appointed by the Council, must fix the Tablet in the cemetery.
5. The inscription on the Tablet must not be altered or amended, once it has been fixed into place, without prior permission of the Council. The Council will remove the Tablet if it has been altered or amended.
6. A suitably qualified person, appointed by the Council, must carry out any alterations, amendments or repairs to the Tablet.
7. The Grantee is responsible for maintaining the Tablet in good condition. If the Tablet is removed, damaged or displaced from the cemetery, it must be replaced within six months, at the cost of the Grantee, through the Council.
8. The Grantee may arrange flowers in the vase container on the Tablet. No other floral tributes or ornamentation must be placed around the Tablet.
9. The Council may remove the Tablet temporarily to allow repairs to be carried out to the cemetery.
10. If the Tablet, or any replacement Tablet, cannot be displayed in the cemetery, for any reason, the Council may terminate the rights granted to the Grantee and refund a proportion of the fee, equivalent to the proportion of the lease period which is unexpired.
11. The council shall not be liable for the loss, damage or deterioration of the Tablet.
12. This lease may be renewed on expiry by payment of the appropriate fee ruling at the date. Any application for an extension of the lease period must be made in writing to the Council, at least one month before the expiry of the original lease period.
13. It is the responsibility of the grantee to ensure that the lease is renewed. Although the Council will endeavour to contact the grantee before expiry of the lease, no responsibility can be accepted for action taken in the absence of the renewal of the lease, or alternative instructions from the grantee.
14. If, after the expiration of the lease period, the Tablet is in a poor state of repair, the Council will refuse the right to renew the lease unless the Grantee agrees to purchase a replacement Tablet.
15. If the Grantee chooses not to renew the lease, after the expiry of the lease period, then the Council will permanently remove the Tablet, which may then be taken away by the Grantee. If the Grantee wishes to take the Tablet away, they must do so within one month of the expiry of the grant, otherwise the Council will dispose of it. If the Grantee fails to give instructions concerning the Tablet, when the grant expires, the Council will dispose of the Tablet, three months from the end of the lease period.
16. The Grantee shall comply with any rules or regulations which may be made by the Council relating to the memorial within Gilroes Cemetery.

Declaration

I have read and understood the conditions imposed on the purchase and lease of the Memorial Sloping Vase Tablet, and agree to abide by those conditions.

Applicant's signature:

Print name:



Date: