

# Leicester City Learning Disability Partnership Board



## Minutes



**Main hall, City Hall  
115 Charles Street  
Leicester  
LE1 1FZ**



**Wednesday**

**11 January 2017**

**10.00am to 12.30pm**



Some of the pictures used in the Partnership Board minutes, have been taken from the Change Picture Bank and Photo symbols

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## 1. Welcome and introductions

Councillor Rory Palmer and Zoe Goodwin chaired the meeting and welcomed everybody.

Everybody said their names and what they do.



- **Councillor Rory Palmer**  
Executive Lead for Adults Social Care and Deputy City Mayor
- **Zoe Goodwin**  
Local Leader, Mencap Advocacy Project
- **Tracie Rees**  
Director for Care Services & Commissioning, Leicester City Council
- **Jane Forte**  
Commissioning Manager, Learning Disabilities & Mental Health, Adult Social Care Leicester City Council
- **Mark Aspey**  
Lead Commissioner – Learning Disabilities & Mental Health, Adult Social Care, Leicester City Council
- **Mary McCausland**  
Head of Care Services, Leicester City Council
- **Ranjit Singh**  
Local Leader, Mencap Advocacy Project
- **Leon Jeffers**  
Local Leaders, Mencap Advocacy Project
- **Helen Perry**  
Mencap
- **Dawn Bowden**  
Mencap

- **Bindya Mistry**  
Campaigns Officer, Mencap
- **Gill Huddleston**  
Carers Centre worker and Family Carer
- **Stan Brown**  
Family Carer
- **Steph Chapman**  
Chair of Carers Action Group and Family Carer
- **Martin Judson**  
Head of Finance, Leicester City Council
- **Darren Goddard**  
Leicestershire Police
- **Laura Horton**  
LCIL
- **Shamima Essat**  
Valuing People Support Assistant, Leicester City Council
- **Kavita Dholakia**  
Valuing People Officer, Leicester City Council
- **Jane Parr**  
Lead Speech and Language Therapist, Leicestershire Partnership NHS Trust, and lead for the Communication Sub-group
- **Aaron Keen**  
Values Manager, Voluntary Action Leicestershire
- **Julia Kew**  
Primary Care Liaison Nurse, Leicestershire Partnership NHS Trust
- **Sangita Topiwala**  
Leicester City Clinical Commissioning Group
- **Anthony Church**  
Partnership Management – Social Justice Department for Work and Pensions

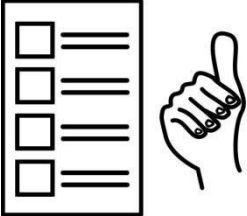
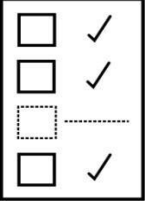
- **Emma Dawson**  
Transitions Lead for Health, Leicestershire Partnership  
NHS Trust




## 2. **Apologies**

(People who could not come to the meeting)



- **Ann Grant**  
Local Leaders, Mencap Advocacy Project
- **Ranjan Ravat**  
Head of Service, Learning Disabilities, Leicester City  
Council
- **John Singh**  
Strategy & Planning Officer, Leicester City Clinical  
Commissioning Group
- **Jo Burke**  
Commissioning Officer, Leicester City Council
- **Helen Duncan**  
Principal Social Worker
- **Barry North**  
Family Carer
- **Jackie North**  
Family Carer
- **Donna Bishop**  
Valuing People Support Assistant, Leicester  
City Council
- **Shamima Sidat**  
Valuing People Support Assistant, Leicester City  
Council

	<p><b>3</b></p> <p>3.1</p>	<p><b>Minutes of the last meeting</b></p> <p>The minutes of the last meeting were agreed as correct.</p>
	<p><b>4</b></p> <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p>	<p><b>Matters Arising</b></p> <p><b>Actions from the last meeting</b></p> <p>4.1 Tracie Rees said that the terms of reference for the Partnership Board are being reviewed.</p> <p>4.2 Councillor Rory Palmer has written a letter to MP David Mowat about the National Forum of People with Learning Disabilities and the National Valuing Families Forum.</p> <p>4.3 Tracie Rees has spoken to the Head of Sports in relation to the issue raised by Steph Chapman about Cossington Street no longer being available to the Values Group.</p> <p>4.4 The original school booking was for 6 weeks. The organiser was spoken to prior to the changes and was fine with the change as they could use the park for 6 weeks. The booking was extended without any communication to the person who deals with all the block booking agreements. The school booking has been removed and Values are more than welcome to continue their sessions at the original times.</p>






	<b>5</b>	<b>Council Budget</b>
	5.1	Martin Judson from the finance department gave an overview of the council Budget to board members followed by discussion.
	5.2	Aaron Keen asked about what happens with the budget and direction of travel after 2020.
	5.3	Councillor Rory Palmer said that these are projections to 2019/20 but a general election will take place in 2020 and reductions in local government budgets may continue into the next Parliament. There needs to be a cross party agreement on adult social care funding in the next parliament. With continuing budget reductions Councils may be forced into a position where they just deliver statutory services and nothing else, however universal services are very important for community maintenance.
	5.4	Gill Huddleston thanked Councillor Rory Palmer for being honest and asked if there is anything the Learning Disability Partnership Board can do collectively to help.
	5.5	Councillor Rory Palmer gave 3 suggestions for future meetings:
<b>Action</b>	<ul style="list-style-type: none"> <li><b>The Board to request presentations from relevant officers on spending reviews taking place across the Council of community services such as libraries, community centres, housing and transport at the future meeting.</b></li> </ul>	
<b>Action</b>	<ul style="list-style-type: none"> <li><b>The Board to continue to make representations to national government as to how to fund adult social care budget in the</b></li> </ul>	




	<b>Action</b>	<p data-bbox="863 56 983 91"><b>future.</b></p> <ul data-bbox="791 103 1501 309" style="list-style-type: none"> <li data-bbox="791 103 1501 309">• <b>The Board to write a letter to the government about the shortfall in the council tax social care levy and how it affects deprived authorities disproportionately.</b></li> </ul> <p data-bbox="791 353 1501 479">Steph Chapman agreed with Councillor Rory Palmer. We need to challenge the government.</p> <p data-bbox="791 524 1501 815">Gill Huddleston thanked Councillor Rory Palmer for recognising the input that family carers make to support and suggested that we look at who signs/supports the letters to the national government including groups, as it may be better to have partners from the Board.</p> <p data-bbox="576 871 638 907">5.6</p> <p data-bbox="791 871 1485 1072">Jane Parr suggested that the board supports how to make information like the budget report more accessible to users. It can be difficult to access for people with learning disabilities.</p> <p data-bbox="576 1128 638 1164">5.7</p> <p data-bbox="791 1128 1501 1285">Councillor Rory Palmer said that the Board can support work around a conversation with users and carers, about priorities over the next year or so.</p> <p data-bbox="576 1341 638 1377">5.8</p> <p data-bbox="791 1341 1501 1498">Ranjit Singh said that he is concerned that the government will never understand the impact that budget cuts have on people with learning disabilities.</p> <p data-bbox="576 1554 638 1590">5.9</p> <p data-bbox="791 1554 1501 1800">Laura Horton said that we need to include prevention; as if there is only a focus on crisis then others will come in to crisis. It was also suggested that the use of case studies/personal stories provide evidence of impact.</p> <p data-bbox="576 1856 655 1892">5.10</p> <p data-bbox="791 1856 1501 2094">Steph Chapman said that we need to have a themed discussion inside the Board and outside the Board to get more views. The Leicester City Learning Disability Partnership Board is one of the best in the country and communication is</p>


		very important.
	5.11	Zoe Goodwin agreed with Steph. It is very important to talk to people.
	5.12	Darren Goddard said that it would be good to see other areas of the council at the Board and understand the impact of a reduction in their areas on people with learning disabilities.
	5.13	Gill Huddleston suggested that the Board starts planning to invite MPs to the meeting so they have a better understanding of the needs of people with a learning disability and the impact of budget cuts. Councillor Rory Palmer agreed for the board to develop a plan.
	<b>Action</b>	<b>The Board to develop a plan to invite MPs to the Learning Disability Partnership Board for a Question and Answer session.</b>


	<b>6.</b>	<b>We Think</b>  Local leaders Ranjit Singh and Leon Jeffers gave We Think report.
	<b>6.1</b>	<b>National Forum Update</b>  The National forum have informed us that it is more than likely that the funding for the National and Regional Forums will end at the end of March 2017  The National Forum have decided to fight this decision and have set up an on line petition We would like everyone at the Partnership Board to sign the petition





		<p>and spread the word using Twitter and Facebook</p> <p>I have asked Kavita to send out the link to the petition.</p>
    	<p>6.2</p>	<p><b>Council Peer Challenge</b></p> <p>Zoe and Ranjit went to the City Hall to take part in Leicester City Council Peer Challenge.</p> <p>The challenge was looking at how Leicester City Council buy services for people with a Learning Disability and Mental Health.</p> <p>They wanted to know if the council works with service users when buying or changing services. The new word for this is Co. Production.</p> <p>We spoke about the Learning Disability Partnership Board and our Group We Think</p> <p>We said that money plays a big part of buying services and that we don't always know how somethings will work until you start using them.</p>
  	<p>6.3</p>	<p><b>Here I am</b></p> <p>The campaigns officer for Mencap, Bindya, came to the We Think Group to talk to us about a new Mencap campaign, Here I am.</p> <p>People with Learning Disabilities are still invisible and they want to raise awareness of Learning Disabilities and highlight what people can do.</p> <p>We then talked about the importance of</p>

<p><b>HERE I AM.</b></p>		<p>campaigning and how this can change things.</p> <p>To support this campaign you can #HereIAm Understand more: <a href="http://ow.ly/3ZRd305i8bj">http://ow.ly/3ZRd305i8bj</a></p>
  	<p>6.4</p>	<p><b>Other work.</b></p> <p>Frankie from Rise, at Direct Care, came to talk to us about developing and delivering a service for people with complex support needs.</p> <p>Julia Kew gave us an update on the Learning Disability Health Checks. Julia also talked to us about the Health Calendar which will feature monthly health messages.</p> <p>The Local Leaders continue to attend the Talk and Listen Group.</p> <p>Yasmin Surti came to the We Think Group to say goodbye. We Think gave her some flowers and a card and thanked her for all her support.</p>

	<p><b>7</b></p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p> <p>7.5</p> <p>7.6</p> <p>7.7</p>	<p><b>Carers Action Group</b></p> <p>Steph Chapman will let the board know if there are any changes to the National Valuing Families Forum.</p> <p>Steph Chapman asked if Clinical commissioning groups have done any equality impact assessment on health Continuing healthcare changes.</p> <p>Jane Parr said that Leicestershire Partnership Trust always do an equality impact assessment on changes.</p> <p>Steph Chapman said that a lot of work needs to be done on short breaks.</p> <p>This is Steph’s last meeting as Chair of Carers Action Group. Steph will continue to support the Carers Action Group. Tracie Rees and Yasmin Surti have met with Steph Chapman and Gill Huddleston to look at how we can support Carers Action Group.</p> <p>Gill Huddleston said that there will be annual general meeting (AGM) in the near future to talk about how we are going to run the Carers Action Group.</p> <p>Gill Huddleston said that Louisa Whait came to talk to carers about the Learning disabilities mortality review.</p>
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	<p><b>8.</b></p>	<p><b>Keeping people safe, well and happy</b></p>
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	8.1	Jane Parr talked about a partnership project to help bring everyone together to support people with learning disabilities and their families to stay safe, happy and well.
	8.2	Jane Parr said that there will be a stakeholder meeting on 22 <sup>nd</sup> March where we will be planning how we can work together to take this project forward.
	<b>Action</b>	<b>Jane Parr to send the flyer about the stakeholder event to Kavita to circulate.</b>

	<b>9</b>	<b>Anything else</b>
	9.1	Darren Goddard shared the better journey cards which are now also available from the community safety teams.
	9.2	Julia Kew shared the Better Health calendar with each month featuring different health messages aimed for people with learning disabilities.
	9.3	Jane Forte and Jane Parr are retiring. This is their last meeting. Everyone thanked Jane Forte and Jane Parr for all the hard work and best wishes for the retirement.
	<b>10</b>	<b>Meeting dates in 2017:</b>
		<p>12<sup>th</sup> April 2017 from 10am to 12:30pm Venue: G01 &amp; G02, ground floor, City Hall, 115 Charles Street, Leicester LE1 1FZ</p> <p>5<sup>th</sup> July 2017 from 10am to 12:30pm Venue: Main Hall, City Hall, 115 Charles Street, Leicester LE1 1FZ</p> <p>4<sup>th</sup> October 2017 from 10am to 12:30pm Venue: Main Hall, City Hall, 115 Charles Street, Leicester LE1 1FZ</p>

## **Actions**

- 1. The Board to request presentations from relevant officers on spending reviews taking place across the Council of community services such as libraries, community centres, housing and transport at the future meeting.**
- 2. The Board to continue to make representations to national government as to how to fund adult social care budget in the future.**
- 3. The Board to write a letter to the government about the shortfall in the council tax social care levy and how it affects deprived authorities disproportionately.**
- 4. The Board to develop a plan to invite MPs to the Learning Disability Partnership Board for a Question and Answer session.**
- 5. Jane Parr to send the flyer about the stakeholder event to Kavita to circulate.**