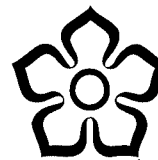


Please ask for: Revenues & Customer Support (Business Rates)
 Direct Line: 0116 454 1005
 Business Rates Ref:



Leicester
 City Council
Revenues & Customer Support
 York House
 91 Granby Street
 Leicester, LE1 6FB
 Tel: 0116 454 1005
 Fax: 0116 454 0707
business.rates@leicester.gov.uk

On-Line Form
Please write your name and the address in the box

**Application for Charitable Organisations Non-Domestic Rate Relief
 Local Government Finance Act 1988, Section 47 (Charity Shops)**

Re:

Please complete all the sections on this application and the declaration overleaf, and then send the completed form to the address shown at the end. If you need more space to give an answer, please continue on a separate sheet of paper. If you are claiming relief for more than one property, please complete a separate form for each address.

1. Please give the full name or title of the organisation that you are claiming relief for:	
2a. Please confirm if the organisation is a registered charity:	<p align="center">Yes / No (Delete as appropriate.) If "Yes", what is the Charity Commission number?</p>
Information about the property for which you are claiming relief	
3a. Please give the address of the property you are claiming relief for:	
3b. Please give the owner's name and address:	
3c. Please give the exact date from which you are claiming relief from:	
3d. Please confirm what kind of goods are sold in the shop:	
3e. What percentage of the goods sold are: i) Donated goods: ii) Goods made by people that benefit from the charity's work: iii) Goods bought for re-sale that do not fall into category ii) above:	

3f) Is the property used for any purposes(s) other than a charity shop?	Yes / No (Delete as appropriate.) If "Yes", please give details:
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Declaration

I declare that the information given on this form is correct to the best of my knowledge. Any property described on this form is occupied by a charitable organisation, or by the trustees of a charitable organisation, and is wholly or mainly used for charitable purposes, and is not established or conducted for profit.

Name of organisation:

Address for correspondence:

Address of property for which relief is requested:

Business Rates Reference Number:

Data Protection Privacy Statement

Any personal information that you provide will be processed in accordance with current Data Protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Fair Processing / Privacy Notice on our website: leicester.gov.uk/privacy.

Signed:

Date:

Capacity in which Signed:

Daytime Phone Number (optional):

Please send the completed application form to: Leicester City Council, FREEPOST RTRE-HTRJ-CSSJ, Revenues & Customer Support, York House, 91 Granby Street, Leicester, LE1 6FB.