

## Pre-Application Categories and Charging Schedule

	Proposal	Initial Enquiry response	Fee (Inc VAT)	Additional meetings/ further work
A	Householder proposal – works or extensions to a dwelling occupied by a single household	Written response	£42	£120 per hour
B	Permitted development enquiry	Written response	£42	£120 per hour
C	1-3 dwellings	Meeting & written response	£300	£120 per hour
D	4-9 dwellings / new buildings for other uses 200-999 Sqm / < 0.5 ha site	Meeting & written response	£1200	£120 per hour
E	10-199 dwellings / new buildings for other uses 1,000-9,999 Sqm / 0.5 – 4 ha site area	Meeting & written response	£2,400	£240 per hour
F	200 + dwellings / buildings for other uses 10,000 + Sqm / site over 4ha	Meeting & written response	£3,000	£360 per hour
G	Non-householder other than C, D, E & F above	Written response	£42	£120 per hour
H	Works to a listed building	Written response	£42	£120 per hour
J	Other minor planning enquiry not covered above	Written response	£42	£120 per hour*

\*as appropriate (to be determined by agreement)

### **Further guidance**

A	Householder - Works or extensions to single dwelling. Can be submitted by a commercial agent
B	Permitted Development - Any request for written confirmation as to whether a specific proposal for a specific property or site needs planning permission (can be combined with pre-application enquiry at no additional charge)
C	Any built development or conversion that results in between 1 and 3 flats or houses.
D	Any built development or conversion that results in between 4 and 9 flats or houses. Built development between 200 and 999 sq metres floorspace.
E	Any built development or conversion that results in between 10 and 199 flats or houses. Any built development between 1,000 and 9,999 sq metres floorspace or on a site between 0.5 and 4 hectares
F	Any built development or conversion that results in 200 or more flats or houses. Any built development over 10,000 sq metres floorspace or on a site over 4 hectares
G	Non – Householder - Includes change of use, alterations and new buildings/extensions under 200 sq metres, commercial advertisements.
H	Listed Buildings - <i>needs further clarification?</i>
J	Other minor - Any enquiry about a specific property or site requiring a written response.