

REF: RCH C19LET
Duty Officer: 0116 454 3220
Date: 5 May 2020



Leicester City Council
Phoenix House
1 King Street
Leicester
LE1 6RN

www.leicester.gov.uk/publicsafety

Residential Care Homes
Leicester
FAO Business Owner/Branch Manager
SENT BY EMAIL

Dear Sir/Madam,

**HEALTH AND SAFETY AT WORK ETC ACT 1974
HEALTH PROTECTION (CORONAVIRUS, RESTRICTIONS) (ENGLAND)
REGULATIONS 2020 (SI. 2020: NO.350)**

You are being sent this letter as you have (one or more) residential care business(es) within Leicester.

Please pass this email immediately onto the person responsible for health and safety on the premises.

Since the lockdown started the government has issued new legislation and updated guidance that applies to your business. For up-to-date guidance on the Covid-19 virus please using the following link:

<https://www.gov.uk/coronavirus>

Admissions

[Update guidance on admissions](#)

RIDDOR Reporting

Certain Covid-19 incidents are reportable under RIDDOR (The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013). These are when:

- an unintended incident at work has led to someone's possible or actual exposure to coronavirus. This must be reported as a dangerous occurrence.
- a worker has been diagnosed as having COVID 19 and there is reasonable evidence that it was caused by exposure at work. This must be reported as a case of disease.

Contd...

- a worker dies as a result of occupational exposure to coronavirus.

More detailed guidance can be found on the [HSE website](#).

Testing of staff

Guidance the recent changes in testing of essential staff can be found on the [Government website](#).

Work Safely Guidance

More recently Public Health England has updated the “How to work safely in Residential Care Homes”. This guidance can found on the [Government website](#).

The document provides Personal Protective Equipment (PPE) recommendations for care homes in the context of sustained COVID-19 transmission that should be followed for the safety of both the staff and residents in your care home. Other PPE guidance that you may also be useful is given below.

Face mask/Eye Protection: [Putting on and removing PPE: a guide for care homes video](#)

How put on and take off PPE correctly:
[Putting on and removing PPE: a guide for care homes video](#)

It is therefore important that you provide the appropriate PPE for carers in your residential care home and make the necessary arrangements to meet with the requirements of the above guidance.

Action required by you

1. Please review your risk assessment, which should include assessing the likelihood of encountering a person with COVID-19 and consider ways that the infection might be passed on and how this can be prevented or controlled using PPE items.
2. Implement revised h&s safety arrangements during the pandemic meet the guidance (above/below).

REF: RCH C19LET
Duty Officer: 0116 454 3220
Date: 5 May 2020



Further Guidance

In addition, Leicester City Council has collated [guidance for businesses](#) on the pandemic

The Health and Safety Executive have [dedicated webpages](#) to assist you.

The Government has created a [poster](#) that can be displayed on your premises for staff.

[Guidance on shielding extremely vulnerable residents](#)

[Hand hygiene advice](#)

[Infection control guidance](#) (e.g. avoiding touching one's face with their hands)

Please contact the Team if you have any queries about this letter or if you require further advice.

Yours faithfully,

Govind Mandora

Team Manager
Public Safety Team