

Scheme of Delegation April 2019

Temporary scheme to apply from 14th May 2020 until 13th September 2020 (affecting householder applications only)

During the temporary delegation arrangements the Head of Planning will consult with the Chair and Vice-Chair of the Committee or nominated substitutes giving 3 days-notice before any delegated decision which previously would have been heard by PDCC is taken under these temporary arrangements. The delegated decision will then be taken by Planning Officers in accordance with the Officer scheme of delegation.

The Constitution sets out that the following matters are reserved to Planning and Development Control Committee:

1. Matters of strategic significance relating to the Committee's Terms of Reference.
2. To recommend to Council the making of bye-laws.
3. Making opposed regulations, order, plans and schemes within the Committee's terms of reference.
4. Such other matters as the Committee may from time to time reserve to itself for decision.

Subject to the above, all regulatory decisions covered by planning legislation are delegated to officers except:

A. Decisions on applications that are subject to negotiable time limits for decision* where:

- There have been written objections from six or more different addresses within the city and the officer recommendation is for approval. For the avoidance of doubt, a petition will count as one such submission regardless of the number of signatories **(non-householder applications only)**
- There has been a request from a Member before the end of the publicity period giving a clear planning reason why an application needs considering by the Committee **(non-householder applications only)**
- It is a Member's or City Council officer's own planning application or any application in which a Member has a disclosable pecuniary interest or other disclosable interest
- The Head of Planning considers that the application should be considered by the Committee

*Some types of applications result in deemed approval if not determined within a specified time limit

B. Decisions to serve or not serve a formal enforcement notice where:

- There has been a written request from a Member before a formal decision has been made giving a clear planning reason why the matter needs considering by the Committee and taking the matter to a Committee would not cause a delay which would hinder a notice being served
- The Head of Planning considers that the matter should be considered by the Committee
- Decision not to take enforcement action where there have been recorded complaints from six or more addresses within the city